



WILLIAM T FUJIOKA  
Chief Executive Officer

County of Los Angeles  
**CHIEF EXECUTIVE OFFICE**

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

*"To Enrich Lives Through Effective And Caring Service"*

Board of Supervisors  
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First District

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Second District

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Third District

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Fifth District

November 05, 2013

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF PARKS AND RECREATION:  
EAST RANCHO DOMINGUEZ PARK GENERAL IMPROVEMENTS PROJECT  
APPROVE CAPITAL PROJECT, PROJECT BUDGET  
AND APPROPRIATION ADJUSTMENT  
CAPITAL PROJECT NO. 87185  
(SECOND DISTRICT)  
(4-VOTES)**

**SUBJECT**

Approval of the recommended actions and appropriation adjustment will allow the Department of Parks and Recreation to proceed with implementation of the proposed East Rancho Dominguez Park General Improvements Project.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find the proposed East Rancho Dominguez Park General Improvements Project categorically exempt from the California Environmental Quality Act because the proposed Project consists of repair and refurbishment of existing facilities involving negligible or no expansion of capacity, construction of small new structures, and for the reasons stated herein and the reasons reflected in the record of the Project.
2. Approve the proposed East Rancho Dominguez Park General Improvements Project, Capital Project No. 87185, and a total Project budget in the amount of \$292,750.
3. Approve the appropriation adjustment to transfer \$8,000 of Park In-Lieu Fees A.C.O. Fund available in Park Planning Area No. 32 to Capital Project No. 87185 to fully fund the proposed Project.

4. Authorize the Director of Parks and Recreation, or his designee, as agent of the County of Los Angeles, to execute work orders for the proposed East Rancho Dominguez General Improvements Project using a Job Order Contract previously awarded by the Board.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find that the proposed East Rancho Dominguez Park General Improvements Project (Project), located at East Rancho Dominguez Park, 15116 South Atlantic Avenue in Compton, is exempt from the California Environmental Quality Act (CEQA) and allow the Department of Parks and Recreation (Department) to implement the proposed Project.

The proposed Project consists of maintenance work to the existing Community Building and Gymnasium buildings. Maintenance items include gutter replacement, painting, replacement of inoperable light fixtures with energy efficient lighting fixtures, replacement of broken irrigation valves, heads and associated piping, installation of security mesh, painting of play equipment, and replacement of damaged picnic tables and braziers.

Maintenance related items such as replacement of inoperable light bulbs, damaged barbeque braziers, broken irrigation heads and valves, security fencing and painting of existing play equipment and general areas will be done by in-house Department staff and the replacement items will be purchased via Purchase Order Contracts (POC's), which will be competitively bid and awarded to the lowest bidder.

The purchase and replacement of the gutter system will be done through a separate POC and all of the required materials and labor will be included in the contractor's scope of work.

The proposed Project also includes repair and refurbishment (resurfacing) of parking lot, basketball and tennis courts, which will be done using a Job Order Contract (JOC), previously approved by the Board on November 7, 2012.

Following Board approval of Project funding, the Department will proceed with managing and initiating the proposed Project.

#### **Green Building/Sustainable Design Program**

The proposed Project will support the intent of your Board's Green Building/Sustainable Design Program policy by incorporating low water use and efficient electrical energy saving fixtures.

#### **Implementation of Strategic Plan Goals**

The recommended actions meet the Board-approved County Strategic Plan Goals of Operational Effectiveness (Goal 1), by completing the work in the most efficient and cost-effective manner and enhancing health and recreational opportunities to benefit County residents in the Second Supervisorial District.

#### **FISCAL IMPACT/FINANCING**

The total Project cost is \$292,750, which includes construction and County services. The proposed Project Schedule and Budget Summary are included in Attachment I.

The proposed Project is funded with \$279,750 in grant funds from the State Department of Housing and Community Development Housing Related Parks Program; \$5,000 in net County cost from the Department's operating budget; and \$8,000 of Park In-Lieu Fees A.C.O. Fund (Quimby) available to the Second Supervisorial District and allocated to the subject Project.

Approval of the attached appropriation adjustment will authorize the transfer of \$8,000 of Quimby Funds to fully fund the proposed Project.

#### Operating Budget Impact

Following completion of the proposed Project, the Department does not anticipate any additional one-time or ongoing costs. The provisions of the proposed Project have operating and maintenance requirements, which will be fulfilled with existing park staff and resources.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Approval of the recommended actions will allow the Department to improve public safety and accessibility through the delivery of the proposed Project using a JOC previously awarded by the Board; a POC; and in-house Department staff.

The proposed Project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As requested by the Board on August 12, 1997, and as a threshold requirement for consideration of contract award, the contractor is willing to consider the County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) Programs participants for future employment.

As required by the Board, language has been incorporated into the Project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees about Board Policy 5.135 (Safely Surrendered Baby Law) and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws. The State of California Department of Housing and Community Development Housing Related Parks Program grant agreement will expire on September 30, 2016.

#### **ENVIRONMENTAL DOCUMENTATION**

The proposed Project is categorically exempt from CEQA because it is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301 and 15303(e) of the State CEQA Guidelines and Classes 1 and 3(b) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the Project involves repair and refurbishment of existing facilities involving negligible or no expansion of capacity and construction of small new structures.

The proposed Project includes no expansion of an existing use, and will not involve the removal of healthy, mature trees. Additionally, the proposed Project will not cause a substantial adverse change in the significance of a historic resource. The proposed Project is not in a sensitive environment and there are no cumulative impacts, unusual circumstances, or other limiting factors

that would make the exemption inapplicable based on the proposed Project records.

### **CONTRACTING PROCESS**

As provided by the State Labor Code, the Project specifications require that contractors pay prevailing wage rates to all persons providing work on the proposed Project.

Participation by Community Business Enterprises (CBE) in the proposed Project will be encouraged through Public Works' Capital Projects' CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBEs.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Some recreation programs and services will be impacted by the proposed Project; however, the park will remain open to patrons during construction. The schedule of improvements will be phased and coordinated with park staff to minimize disruption of programming, and information signage will be posted to inform park patrons of any required closures to portions of the park. In addition, a contingency program will be prepared to provide alternate locations for recreation activities during construction.

### **CONCLUSION**

Please return one adopted copy of this Board letter to the Chief Executive Office, Facilities and Asset Management Division, and to the Department of Parks and Recreation.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'WTF', followed by a stylized flourish and a horizontal line.

WILLIAM T FUJIOKA  
Chief Executive Officer

WTF: SHK:DJT  
SW:LL:zu

Enclosures

c: Executive Office, Board of Supervisors  
County Counsel  
Parks and Recreation

**DEPARTMENT OF PARKS AND RECREATION:  
EAST RANCHO DOMINGUEZ PARK GENERAL IMPROVEMENTS PROJECT  
APPROVE CAPITAL PROJECT, PROJECT BUDGET  
AND APPROPRIATION ADJUSTMENT  
CAPITAL PROJECT NO. 87185**

**PROJECT SCHEDULE PURCHASE ORDERS – PHASE I**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Board Approval	11/5/2013
Construction Start	12/06//2013
Substantial Completion	10/01/2014
Project Acceptance	12/01/2014

## II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	\$ 0
Construction	
Purchase Order Contract(s) /	\$ 179,750
Job Order Contract	\$ 100,000
Change Orders/Contingency	0
Departmental Crafts Parks Department Trails	0
Youth Employment	0
Construction Consultants	0
Telecomm Equip – Affixed to Building	0
Civic Arts	0
<b>Subtotal</b>	<b>\$ 279,750</b>
Programming/Development	\$ 0
Plans and Specifications*	\$ 0
Consultant Services	
Site Planning	\$ 0
DPW Engineering Services	0
Geotech/Soils Report and Soils Testing	0
Material Testing	0
Cost Estimating	0
Topographic Surveys	0
Construction Management / Gordian Group	0
Construction Administration	0
Environmental	0
Utilities/Change Order	0
Other Expenditure:	0
<b>Subtotal</b>	<b>\$ 0</b>
Miscellaneous Expenditures – Furniture	0
Jurisdictional Review/Plan Check/Permit	\$ 0
County Services	
Code Compliance Inspection	\$ 0
Quality Control Inspection	0
Design Review	0
Gordian Group	\$ 5,500
Contract Administration	0
Project Management Support Services	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	\$ 2,800
ISD Communications/Data	0
Project Security	0
Project Technical Support	0
ISD-Office of Contract Compliance	\$ 4,700
<b>Subtotal</b>	<b>\$ 13,000</b>
<b>TOTAL</b>	<b>\$ 292,750</b>

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BOARD OF  
SUPERVISORS  
OFFICIAL COPY

COUNTY OF LOS ANGELES

## REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S.  
NO. 060

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

November 5, 2013

## AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

## ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2013-14

4 - VOTES

SOURCESUSES

## PARKS AND RECREATION

East Rancho Dominguez Park General Improvements (2)

A01-CP-92-R401-65043-87185

Rev. Charges for Services Quimby- Capital Projects \$8,000

INCREASE REVENUE

## PARKS AND RECREATION

East Rancho Dominguez Park General Improvements (2)

A01-CP-6014-65043-87185

Capital Assets-Building and Improvements \$8,000

INCREASE APPROPRIATION

SOURCES TOTAL: \$

8,000

USES TOTAL: \$

8,000

JUSTIFICATION

The appropriation adjustment is necessary to fully fund the East Rancho Dominguez General Improvements Project Capital Project No. 87185.

AUTHORIZED SIGNATURE Sabra White, CEO Manager

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR ---

ACTION



RECOMMENDATION

AUDITOR-CONTROLLER

BY

*Karen Shukuma*

B.A. NO. 030

Oct 24 20 13



APPROVED AS REQUESTED



APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

*Sabra White*

Oct 24 20 13